

Minutes of Travis County Emergency Services District #3

March 23, 2026

Attached to and incorporated into these minutes is a copy of the official agenda for the March 23, 2026 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Carroll Knight, David Detwiler and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Assistant Chief Ramsdell, Business Manager Herb Holloway, Firefighter Hartigan, and Guest Ian Helm.

Under Agenda Item 3: No comments were made.

Under Agenda Item 4: Ian Helm gave a presentation about the Good Good Championship Golf Event until 7:20 p.m.

Under Agenda Item 5: The minutes of the February 23, 2026 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 6: The Treasurers Report ending February 2026 was reviewed. Commissioner Knight moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 7: Checks over \$2,000 from February 20 to March 20, 2026 were reviewed. Commissioner Escobedo moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 8: The Memorandum of Understanding for Participation in Texas Emergency Management Assistance Teams was reviewed. Commissioner Villanacci moved to approve. Commissioner Knight seconded the motion, which was carried unanimously. The Memorandum was signed by President New.

Under Agenda Item 9: Chief Wittig presented the Sales Tax Statistics.

Under Agenda Item 10: Assistant Chief Ramsdell presented the Monthly Status Report.

Under Agenda Item 11: No announcements were made.

Under Agenda Item 12: President New called a closed meeting under Texas Government Code 55.074 (Deliberations about Personnel Matters) to discuss matters regarding Fire Chief J.J. Wittig at 8:10 p.m. The Closed Meeting was reopened into the Regular Meeting at 8:33 p.m. Commissioner New stated a decision was made to proceed with the organizational management plan Chief Wittig has recommended. Commissioner New moved to approve. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 13: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on April 27, May 18, and June 22, 2026 at Station 302.

Under Agenda Item 14: Meeting was adjourned at 8:35 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, March 23, 2026 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Receive presentation on upcoming Good Good Championship golf event.
5. Review and approve the minutes of the February 23, 2026 regular meeting of the District.
6. Review and approval of the Treasurers' monthly report for February 2026.
7. Approve payments over \$2,000 from February 20 to March 20, 2026.
8. Approve the Board President to sign Memorandum of Understanding for participation in Texas Emergency Management Assistance Teams.
9. Review of Sales Tax Statistics
10. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
11. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
12. Under Texas Government Code 55.074 (Deliberations about Personnel Matters) the Board will call for a CLOSED MEETING to discuss matters regarding Chief J.J. Wittig.
13. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
14. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on March 17, 2026

By: _____ Herb Holloway, Business Manager

